

**LEASE (Fall/Spring – Standard Single)**

THIS AGREEMENT is made between The Woods LLC, hereinafter referred to as "LESSOR" and  
**(PRINT NAME)** \_\_\_\_\_, herein referred to as "LESSEE".

**1. \_\_\_\_\_ PREMISES LEASED**

- A. LESSOR agrees to lease to LESSEE the premises known as **1135 West Wood St. Apt.** \_\_\_\_\_ Decatur, Macon County, Illinois, which premises have been designated as Certified Housing by Millikin University.
- B. In addition to the lease of the unit, the following services and privileges are granted to the LESSEE.
1. Refuse facilities.
  2. General building maintenance outside of the suites, including lawn care, LESSOR is responsible for snow removal.
  3. Furnishings and appliances presently on property shall remain in the unit under control of LESSOR.
  4. The use of one parking space and parking permit, subject to terms as provided herein.
  5. The nonexclusive use of the common areas, which shall include but not be limited to, the common hallways, stairwells, other building and parking areas, and other common areas for the common benefit and use of all residents.

**2. \_\_\_\_\_ TERMS OF LEASE**

- A. This lease shall be for a term of two **(2)** school semesters beginning on the **21st** day of **August 2026** and terminating without notice at 5:00 PM on the **14th** day of **May 2027**. LESSEES shall move-in on a pre-scheduled date as indicated hereafter and shall move-out at the end of the lease term after a move-out inspection has been completed by LESSOR. LESSEES shall not be able to move in prior to the beginning of the lease term.
- B. LESSEE authorizes LESSOR to try to mitigate damages by attempting to secure a SUB-LESSEE if LESSEE breaches the lease by failing to make all rental payments and/or Security Deposit amounts due pursuant to the lease terms prior to the initial possession date. LESSEE shall remain liable for all rents not paid pursuant to the lease and waives any right to any rent already paid and, further, waives any rights to recover any of the Security Deposit.

**3. \_\_\_\_\_ PAYMENT**

- A. LESSEE agrees to pay as rent for the aforesaid premises and residence privileges the sum of **\$11,893.00**. *Said sum shall be paid by LESSEE to **Millikin University**, as LESSOR's designated collection/billing agent for housing rent and late fees, in accordance with Millikin University's published invoicing and payment schedule.* LESSOR reserves the right to modify the LESSOR's designated collection/billing agent for housing rent and late fees at its discretion; provided, in the event LESSOR changes its designated collection/billing agent, LESSOR shall provide LESSEE with 30-days' advanced notice thereof and LESSEE shall be obligated to make all housing rent and late fees to the newly identified collection/billing agent. The foregoing notwithstanding, LESSOR reserves the right to take all necessary and appropriate actions to collect past-due rent and otherwise enforce the terms of this Lease including, without limitation, preparation and service of any five (5) day statutory notice. For the sole purpose of the five (5) day statutory notice requirement for unpaid rent, any unpaid security deposit, unpaid late fees, service charges, damages, and residence payments shall be considered additional rent due. A late charge of 10% of the total outstanding balance due shall be added to the payments due and not received in the office of the LESSOR on or before the 5th of each month. It is agreed that time shall be of the essence in the lease agreement and that, if LESSEE is more than five (5) days late in the payment of the aforesaid items as included above for the statutory five-day notice on three (3) or more occasions during the period of this lease, such action will constitute a breach of this lease. Payment due dates may be modified with the written approval of LESSOR. There will be a \$50 service charge for any check returned by the bank for any reason. LESSEE agrees to pay the amount of the check plus service charge within 3 days. Upon breach of any terms of this lease and at the option of LESSOR, all future payments due pursuant to the lease terms are accelerated and become immediately due and owing. LESSEE hereby authorizes Millikin University, by inserting his/her initials following this paragraph, to apply eligible funds received by LESSEE pursuant to Federal Student Aid (FSA) programs to the rent due under this paragraph. LESSEE may cancel or modify this authorization at any time in writing, with notice to LESSOR.

**[LESSEE'S INITIALS]**

By signing this Lease, LESSEE is responsible for his or her financial obligations under this Lease. LESSEE'S failure to meet the LESSEE'S financial obligations pursuant to this Lease may result in the LESSEE being administratively disenrolled from Millikin University pursuant to the University Student Disclosure Statement a copy of which LESSEE acknowledges receipt of and furthermore any delinquent accounts may be turned over to an attorney or collection agency by LESSOR, with additional attorney fees and/or collection costs incurred by the LESSOR to be added to the LESSEE'S account. LESSEE shall pay utilities as provided below, and shall pay the LESSOR (The Woods, LLC) the security deposit as provided below.

- B. **THIRD PARTY GUARANTY:** \_\_\_\_\_ **[LESSEE'S INITIALS]**

LESSOR at its option as described hereinafter requires a binding Third Party Guaranty (referred to as "Guaranty") which Guaranty constitutes an additional inducement for the granting of this lease. LESSOR reserves the right to cancel this lease in the event such Guaranty is not fully executed and returned to the LESSOR within 15 days from the date of

LESSEE'S signing said lease or prior to occupancy, whichever time period is shorter, which shall be completed online via TheWoodsatMillikin.com. LESSEE understands that the Guaranty must be obtained directly from their parent or guardian and that the LESSOR reserves all rights, both criminal and civil, for the false execution or forgery of the Guaranty. The execution of the Guaranty constitutes an additional assurance to the LESSOR of the performance of the covenants of this lease and shall not be construed as a release of the LESSEE'S responsibilities. Failure to provide said Guaranty shall not release LESSEE of his liability herein unless terminated by LESSOR as aforesaid. **Furthermore, if any individual LESSEE shall fail to provide said executed Guaranty, then the individual LESSEE shall pay a sum equal to a proportional percentage of rent calculated upon the total amount of rent due pursuant to this lease divided by the number of LESSEES who have executed the lease. Said payment shall be paid on or before the possession date above and prior to the release of the unit key to the individual LESSEE. The individual LESSEE who makes such payment shall remain jointly responsible for any and all remaining rent due pursuant to this lease.**

- C. LESSOR restricts occupancy to individuals enrolled at Millikin University. Any exception to this must be granted in writing by The Woods management. Payment of rent by third parties shall not give third party any constructive or possessory rights to the leased premises.
- D. Withdrawal or suspension from the University shall not terminate the obligation of LESSEE hereunder and LESSEE shall be liable for the aforesaid rents unless said space is leased to another resident by LESSOR or unless LESSEE provides a SUB-LESSEE suitable to LESSOR as here below provided. No refund shall be made of any pre-paid rent.
- E. **JOINT RESPONSIBILITY**  
The term LESSEE as used herein shall be considered to mean LESSEES whenever there is more than one tenant. LESSEES shall be jointly and severally liable for all charges for damages to the aforesaid premises. Each LESSEE shall remain liable for said damages until all such charges due are paid in full.
- H. Unpaid late fees shall be deemed to be unpaid rent for the purposes of the five (5) day statutory notice requirement for unpaid rent and any payments received by LESSOR shall first be applied to unpaid late fees, damages, security deposits and utility bills.
- I. Payment of rent by third parties shall not give third party any constructive or possessory rights to the leased premises.

#### 4. UTILITIES

LESSEE acknowledges responsibility for paying all utility charges billed during this lease term. LESSEE hereby authorizes LESSOR to make application in LESSEES name for electric and water, to start the first day of the lease term or move-in date and extend to the end of the lease term. **LESSEE shall have paid all prior balance to utility companies prior to the execution of this Lease. In the event, LESSEE is unable to satisfy all utility balances prior to execution of this Lease, Guarantor shall be required to place utilities in the name of Guarantor.** Failure to pay utilities when due to the utility company, or as reimbursement to LESSOR after payment by LESSOR, shall be deemed a breach of the terms of this lease. LESSEE shall maintain active utility accounts in their unit, including electric and water. LESSEE acknowledges that it is their responsibility to remove service from their name at the end of the lease term. LESSEE shall keep heat high enough to keep pipes from freezing, must be a minimum of 60 degrees. Failure to do so shall be deemed a breach of this Lease. LESSOR shall provide garbage pick-up, and internet service.

**LESSEE acknowledges that LESSOR may obtain the consumption history for this unit and LESSOR may provide this information to prospective future residents. LESSEE acknowledges that LESSOR will be notified by utility companies if a delinquency in payments arises, and LESSOR will receive a copy of the disconnect notice at the same time LESSEE receives one. LESSEE shall keep the heat high enough to prevent pipes from freezing. LESSEE shall supply his own light bulbs, shower curtain, smoke detector batteries, and carbon monoxide detector batteries, if applicable.**

#### 5. SECURITY DEPOSIT

- A. LESSEE shall, upon execution hereof, deposit with LESSOR the sum of **\$250.00** for tenancy in the above-named unit, to be applied against damage to any part of the premises leased hereby or the furnishings therein and to the common hallways, stairwells and other common areas contiguous to the leased premises caused by LESSEE or its guests and any other expense including past due payments, charges, damages, utility bills and attorney's fees incurred by LESSOR, and LESSEE shall remain liable for any amounts owed in excess of said Security Deposit. Said Security Deposit shall be applied to any of the aforesaid losses related to the aforesaid unit unless said expense is paid for prior to the end of the term of said lease. Refunds shall be made after inspection of the premises by LESSOR and/or AGENT and refunded as required by law. LESSOR and/or AGENTS assessment of any loss or damage to the premises or furnishings therein caused by LESSEE or its guests shall be binding upon the LESSEE herein. Upon repair of and billing for such damage by LESSOR or its AGENT, the LESSEE agrees to pay LESSOR immediately upon receipt of such bill for repairs. LESSEE further agrees that upon his failure to vacate the leased premises at the termination date of this lease, LESSEE shall be liable for double the amount of the monthly payment due pursuant to the lease until such time as they vacate the premises.
- B. The Security Deposit shall be held in the LESSOR'S escrow account.

- C. The following types of damages will, in addition to others, be chargeable to LESSEE upon LESSEE vacating the leased premises:
1. Extra cost of painting, carpet cleaning or replacement, or any other deodorizing process necessitated by the presence of persistent, lingering odor resulting from smoking materials, use of candles and incense, urine, alcohol, odorous cooking or otherwise.
  2. Extra cost of cleaning apartment to ensure that apartment is in occupancy ready condition.
  3. Damage to furniture and TV (if applicable).

**6. LIABILITY INSURANCE REIMBURSEMENT FEE.**

- A. LESSEE shall pay the **monthly amount of \$13.00, (Total for Lease: \$130.00)** for reimbursement of premium to LESSOR for blanket liability insurance with a limit of \$100,000 for occurrence, and in the aggregate, for the benefit of LESSOR only (“Reimbursement of Premium Fee”). The Reimbursement of Premium Fee shall be paid monthly, with LESSEE’s payment of rent, and failure to pay shall be deemed a default under the terms of this Lease.
- B. LESSEE understands and acknowledges the following:
1. The blanket liability insurance for which the Reimbursement of Premium Fee is being paid is for the sole benefit of LESSOR and shall cover the negligent acts of LESSEE and/or LESSEE’s invitees, up to the liability limit.
  2. The blanket liability insurance is not a cap on LESSEE’s potential liability to LESSOR, in the event the actions of LESSEE and LESSEE’s invitees damage in excess of \$100,000.
  3. The blanket liability insurance does not cover deliberate or intentional misconduct of LESSEE or LESSEE’s invitees and does not cover injuries to third-parties or their property. **[LESSEE’S INITIALS]**
- As a result, LESSEE is solely responsible for determining whether the limits of liability insurance are sufficient and, if determined to be insufficient, LESSEE shall be responsible for securing any additional liability coverage desired by LESSEE.
- C. As a part of the blanket renter’s liability insurance, LESSEE hereby acknowledges that each unit is receiving **\$5,000 in personal property coverage** for personal property placed, stored, or located at the premises. This personal property coverage is for all lessees within the unit, not just LESSEE. LESSEE may, but is not obligated to, secure additional personal property coverage to protect against risk of loss from harm to LESSEE’s personal property. Notwithstanding the coverage reflected herein, LESSOR is not responsible for any harm to LESSEE’s property resulting from any events or circumstances beyond LESSOR’s reasonable control. Any additional personal property coverage secured by LESSEE shall include a waiver of subrogation in favor of LESSOR. **[LESSEE’S INITIALS]**

**7. USE AND CARE OF THE PREMISES**

- A. Said premises shall be used by the LESSEE solely for residential purposes. Further, LESSEE shall not permit any unlawful or immoral practices to be committed upon the premises, including, but not limited to, drinking by persons under the legal age of twenty-one, selling tickets to parties where drinking by persons under the legal age of twenty-one may occur or the use of a controlled substance by any person may occur wherein that substance or substances is bought, sold or given gratuitously, nor use the premises in a manner which is offensive, noisy or dangerous which may result in an increase of the insurance rate thereon. Further, the use of the premises by LESSEE or its guests shall be in a manner consistent with the rights of other residents of said building in accordance with any Federal, State, or local laws or ordinances so as not to cause undue disturbance. **LESSEE shall not allow any other persons to occupy premises hereby rented, excepting casual visits of friends or guests limited to a two- (2) day stay. NO SUCH PERSON(S) SHALL OCCUPY SAID PREMISES MORE THAN TEN DAYS, IN TOTAL, DURING THE TERM OF THIS LEASE.**
- B. LESSEE shall be jointly and severally liable along with any other occupants of this unit for any damages to the premises, furnishings and appliances within said unit, including but not limited to extra cost of painting, carpet cleaning or replacement, or any other deodorizing process necessitated by the presence of persistent lingering odor resulting from smoking materials, use of candles and incense, urine, alcohol, odorous cooking or otherwise. In addition, LESSEE shall be jointly and severally liable for damages to common building and parking areas, and any other expenses caused by LESSEE or its guest to LESSOR including, but not limited to repair, reset or replacement of fire alarms; damage to windows and doors in building halls and entry ways, laundry facilities, carpet/vinyl in halls, mailboxes; expense of breaking up parties in halls, entry way or parking lot; removal of garbage, trash, and discarded furniture not placed in dumpster unless conclusive proof of responsibility can be determined. LESSOR'S and/or its AGENT'S decision as to said condition, and the necessity of expense to render said unit in a usable condition shall be binding upon the parties hereto.
- C. Upon termination of said Lease, the unit including furnishings and appliances shall be left by LESSEE in a sanitary, clean condition, suitable for immediate lease to another tenant and any loss, cost or expenses occasioned by LESSEE'S failure to do so shall be charged against the aforesaid Security Deposit. LESSEE'S liability shall extend to the following types of damages, in addition to others, upon LESSEE vacating the leased premises:
1. Extra cost of cleaning unit to ensure that unit is in occupancy ready condition.
  2. Damage to furniture and TV (if applicable).

- D. LESSEE shall be entitled to one parking pass, which shall be registered by LESSOR, to LESSEE, and solely available for use with the vehicle registered to LESSEE at the time of move-in. LESSEE's assigned parking pass may not be used by any other tenant, guest, or any other individual. In the event a guest desires to park on The Woods property, LESSEE shall be required to seek a guest pass from The Woods. The Woods reserves the right to condition, limit, or deny a request for guest pass. Any approved guest pass must be returned to The Woods staff on or before the established expiration of the guest pass.
- E. LESSEE shall be issued a key fob to access common areas at The Woods. The key fob may not be used by anyone other than the individual to whom it was registered at the time of move-in. In the event the key fob is used by someone other than LESSEE, LESSEE shall be subject to a \$500 fine and eviction. LESSEE shall be responsible for the cost of a replacement key fob, if the assigned key fob is lost, stolen, or damaged. The cost of replacement shall be treated as additional rent.
- F. **RESIDENT POLICY BOOK**  
LESSEE acknowledges receipt of the Resident Policy Book incorporated herein by reference and made a part of this lease. LESSEE acknowledges that he or she agrees to abide by all rules and regulations. LESSOR reserves the right to make reasonable changes to the Resident Policy Book and upon notification to LESSEE of such changes, such amended rules and regulation shall become equally binding upon LESSEE as is originally set forth herein.
1. **NO PETS SHALL BE PERMITTED UPON THE PREMISES.** LESSOR may remove pets without notice. LESSOR is not responsible for removed pets.
  2. Patios / Balconies: To promote safety of its residents, and habitability of its units, and in addition to such other restrictions and conditions as set forth herein, (a) patios and balconies shall be kept clear of clutter and debris, at all times, and (b) no flags or banners, regardless of content, shall be allowed to be located on, or hung from any portion of the property, including any patio or balcony. **No grills are allowed onsite other than the ones provided in the common area.**
  3. No pictures or other objects shall be hung or suspended within said unit, except with approved hooks. No items shall be hung on the exterior of the building, including siding and railing.
  4. LESSEE shall not permit or allow any rubbish, waste materials, trash containers or other products to accumulate upon premises but shall maintain the same in a reasonably clean condition at all times.
  5. Padlocks, chain locks or locks of any type on any interior or exterior door are prohibited except locks installed by LESSOR.
  6. LESSEE agrees to abide by City of Decatur Noise Ordinance. No parties will be held outdoors. Indoor parties shall be small, controlled and not disturb neighbors. Illegal activities are prohibited at any time.
  7. LESSEE may not make changes, temporary or permanent, to the unit without prior written consent of LESSOR.
  8. Cars shall be parked only in designated parking lots and shall not be driven or parked on grass, yard, or sidewalk. Cars must be parked in compliance with City of Decatur Parking Ordinances.
  9. LESSEE is responsible for putting out garbage and returning cans to storage in compliance with City of Decatur regulations governing such actions.
- G. **LESSEE shall have a period of fourteen (14) days from their initial possession date to notify LESSOR in writing of any pests in the leased premises, including bed bugs. LESSOR shall treat the leased premises for pests at its own expense if such notice is received within the fourteen (14) day notice period. However, if no such notice is received from the LESSEE within the fourteen (14) day period, then any future cost of treatment for pests, including bed bugs, shall be at the expense of the LESSEE.**

**8. DAMAGE TO LESSEE'S PROPERTY**

- A. LESSOR shall not be liable for any loss or damage to LESSEE'S personal property caused by fire, wind, rain, and any other act of nature, theft, actions or commissions of other lessees, occupants or guests unless LESSOR is found to be negligent
- B. LESSEE covenants and agrees to make no claim against LESSOR, its agents, or employees for any damage, personal injury or loss of use occasioned thereby unless LESSOR is found to be negligent
- C. If property is rendered unlivable due to fire or other cause, LESSOR shall not be obligated to provide housing for LESSEE. LESSOR shall return any unused rent.

**9. ASSIGNMENT AND SUBLETTING**

LESSEE shall not assign or sublease the leased premises without first obtaining LESSOR'S prior written consent. A subleasing fee of \$125.00 shall be paid at the time SUB-LESSEE signs said sublease.

**10. ELECTION OF PROVISIONS**

If there is a discrepancy between the provisions of this Lease and those stated in the Resident Policy Book, LESSOR shall have the option of electing the binding provision and shall so notify LESSEE within a reasonable time of such election.

**11. ENTRY**

- A. The LESSEE agrees that at reasonable times prior to the termination of this Lease, the LESSOR or its agent may enter the premises for the purpose of inspection, cleaning, remodeling or repairs or to show the same to prospective new tenants or buyers. Repairs by LESSOR shall be made within a reasonable time, and LESSEE acknowledges and agrees that repairs could be slow at the beginning of the term and during severe conditions.
- B. Lockout(s): a fee will apply to the LESSEE if LESSOR is required to open or close leasehold premise at the request of LESSEE or governmental authorities.

**12. DEFAULT PROVISIONS**

If LESSEE defaults under any provisions of this lease or fails to pay any amounts due to LESSOR, the LESSOR may, at its election, declare the lease in default, accelerate the rent due under this Lease, and proceed against LESSEE in any manner allowed by law. If LESSEE violates any covenant, term or condition of this Lease, and the LESSOR employs an attorney or collection agency to pursue any violation or breach of this Lease, the LESSEE shall pay collection charges and attorney's fees incurred by LESSOR in enforcing this lease. LESSEE shall pay an office charge of \$300.00, due upon default of any lease terms. LESSEE agrees that the attorney's fee shall be equal to the greater of \$750.00 plus \$250.00 per hour in excess of three (3) hours, or 30% of the amount due to LESSOR at the time the account is turned over for collection. LESSEE agrees that said amount is reasonable. [LESSEE'S INITIALS]. The aforesaid fees or collection costs shall be due whether or not litigation is commenced by LESSOR. In addition, at the end of the school year, LESSEE agrees that any charges that LESSOR deems to be due pursuant to this lease shall be chargeable to the LESSEE's Student Account at Millikin University and may also be collected in accordance with Millikin University policy. The LESSEE agrees to allow LESSOR to pursue all legal claims and suits in the Circuit Court of Macon County, Illinois, thereby waiving any defense of lack of jurisdiction or venue in said suits. The LESSOR, attorney, or debt collector is granted permission to request a credit report on LESSEE and/or LESSEE's guarantor(s) or contact any of LESSES provided references at the time of application and/or if LESSEE's outstanding balance to LESSOR is past due over thirty (30) days.

**13. NOTICES**

LESSOR may terminate LESSEE'S right to occupancy by giving LESSEE five days written notice to vacate for nonpayment of rent or by giving LESSEE ten days written notice to vacate for violation of any other Lease provision. Any legal notice or demand may be served by tendering it to any person thirteen years of age or older residing on or in possession of leased premises; or by certified mail addressed to the LESSEE at the leased premises, return receipt requested; LESSEE acknowledges that if the notice by certified mail is returned to the LESSOR with a notation that delivery was refused or unclaimed, it shall be deemed to be constructive legal notice. LESSOR may also serve notice by posting it upon the door of the leased premises if no authorized person pursuant to the Lease is in possession of the unit. Notice to LESSEE shall be deemed to be notice to Guarantor. Any notices to LESSEE, other than those for vacating the leased premises, may be made by electronic mail to the last verified electronic mail address provided by LESSEE.

**14. COUNTERPARTS & ELECTRONIC SIGNATURES**

This Agreement may be executed in one or more counterparts, any one of which need not contain the signature of more than one party and all of which taken together shall constitute one and the same Agreement. This Agreement shall be effective as to each of the parties when executed by said Party, whether in one or more counterparts. The parties herein further agree if a party has executed this agreement with an electronic signature, whether digital or encrypted, it will confirm that electronic signature by forwarding to the other party within ten (10) days an ink-signed original of the agreement, but the failure to so forward an ink-signed original of the agreement will not affect in any way the validity or enforceability of this agreement.

**15. REASSIGNMENT**

LESSEE agrees that LESSOR reserves the right to re-assign roommates and/or unit(s) as it deems necessary.

**16. SEVERABILITY**

This contract constitutes the entire agreement between the parties with respect to the subject matter hereof, and there are no further written or oral understandings or agreements with respect hereto, except for any addendums signed by both parties. Any changes and/or modification to this contract must be made in writing and acknowledged by the signatures of the parties hereto. If any clause or provision of this agreement is found to be unenforceable or inapplicable, then the remaining provisions will not be voided and will remain in full force and effect

**17. NON-DISCRIMINATION CLAUSE**

**It is illegal and against The Woods policy to discriminate based on one's membership to a protected class. These classes being race, color, religion, national origin, sex, ancestry, age, marital status, physical or mental handicap, familial status, unfavorable military discharge, military status, or any other class protected by Article 3 of the Illinois Human Rights Act.**

**18. RE-LEASE OF PREMISES.**

In the event LESSOR is required to re-lease the premises, for any reason, LESSOR shall be entitled to retain any prepaid rent and security deposit and shall remain liable for all rent and additional rent due and owing until a new lessee begins paying rent for the premises.

**19. SOCIAL MEDIA UPDATES & NOTIFICATIONS.**

The residents acknowledge and agree that The Woods uses to follow, like, subscribe to all Woods social media accounts as one of the primary outlets during the duration of their lease. This is to ensure that all residents have access to information of will be made aware of important events in regard to their Woods apartment, such as but not limited to, resident appreciation days, move-in & move-out days, special promotions, community wide upgrades, and community news.

**20. COLLECTION/BILLING AGENT.**

Millikin University accepts its responsibility as the Collection/Billing Agent, as reflected on the certain Collection/Billing Agent Acknowledgment, signed for the 2026-2027 academic year, as on file with LESSOR, a copy of which shall be attached hereto and made a part hereof as Exhibit A.

IN WITNESS WHEREOF, the undersigned hereby accepts the terms of this Lease as of the date set forth above.

**No furniture swaps or apartment upgrades will be complete unless otherwise stated in this paragraph**  
**No specials, promotions, or rent concessions unless otherwise stated in this paragraph**

\_\_\_\_\_  
The Woods at Millikin, agent for owner

By: \_\_\_\_\_

LESSEE(S): **(Please sign below)** **(For address line please use your home address)**

Signature: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_