

# THE woods

at Millikin

## **EARLY MOVE-IN APARTMENT PREPARATION WAIVER**

The residents of 1135 W. Wood St. Apt #/Bedroom \_\_\_\_\_, Decatur, IL 62522 choose to move into apartment noted prior to the date specified in the lease:

- Anyone needing to move in early must do so on this date and attend a mandatory orientation session. (See attached roster for move in date).
- Early move-in forms must be signed and turned in to the Wood's Office by May 1, 2022 at 5:00 PM. All forms received after this date are invalid unless recent addition to roster has been added. Forms can be emailed to: [thewoods@millikin.edu](mailto:thewoods@millikin.edu).
- You may be reassigned to a different apartment, if the originally leased apartment is not ready due to summer occupancy. If your roommates are not participating in early move-ins then you may be relocated to another unit while they remain in the originally leased apartment.

### **MAINTENANCE/PAINTING/ETC.**

RESIDENT(S) agrees that The Woods may not be able to properly prepare the apartment prior to the lease move-in date. RESIDENT(S) also agrees that The Woods may have individuals working in the apartment during reasonable hours during the period prior to the specified lease move-in date.

### **CLEANING/SHAMPOOING**

RESIDENT(S) agree that The Woods may not be able to clean the apartment nor shampoo the carpet and that RESIDENT(S) will be FULLY RESPONSIBLE for cleaning the apartment and carpets prior to the END OF THE LEASE for move out inspections.

### **PERSONAL PROPERTY**

During this period before the stated lease move-in date, RESIDENT(S) agree that independent contractors over whom The Woods has no direct supervision may be doing work in the apartment and that losses or damage to personal property could result by someone not affiliated with The Woods and The Woods will not be liable for damage or loss.

**RESIDENT NAME** \_\_\_\_\_ **APT#/BEDROOM** \_\_\_\_\_

STUDENT ORGANIZATION / ATHLETIC TEAM \_\_\_\_\_

ORGANIZATION HEAD/COACH CONTACT NAME \_\_\_\_\_

**RESIDENT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

WOODS MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

\*Form not valid without signature of the resident and Woods at Millikin Manager.